

To: Cantor, Howard[cantor.howard@epa.gov]
Cc: Trovato, Ramona[Trovato.Ramona@epa.gov]; Zambrana, Jose[Zambrana.Jose@epa.gov]; Kadeli, Lek[Kadeli.Lek@epa.gov]; Paulson, Glenn[Paulson.Glenn@epa.gov]
From: Sussman, Bob
Sent: Mon 5/13/2013 4:18:10 PM
Subject: RE: Scheduling a meeting

Howard – I just met with Ramona, Cindy Sonich-Mullen, Jose Zambrana and Gary Foley. (They happened to be here for another meeting with me so I took the opportunity to fill them in on Pavillion). Everyone agrees (no surprise) that the meeting needs to be next week, in part because Lek is on leave the following week. The preferred date is next Tuesday. I don't whether Ayn has any flexibility on Tuesday – it would sure be helpful if she did. Otherwise, we might make Wednesday or Thursday work.

I would suggest that you coordinate with Jose and Ramona, since they're in charge of lining up ORD participants. They will keep me in the loop,

but Wednesday or Thursday might work.

Robert M. Sussman

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From: Cantor, Howard
Sent: Monday, May 13, 2013 10:52 AM
To: Sussman, Bob
Subject: Scheduling a meeting

Bob,

I didn't send out the note to Lek, Glenn, and you (with cc to Bob P.) per our conversation, because when I looked at schedules of staff here, it looked like Ayn might not be available. I just confirmed that she is out of the office speaking at a conference all day May 21 and until 1:00 pm May 22. I could shoot for May 23, but that's the day before our designated furlough day and might be tough to ask people to travel. I need to have Ayn at the meeting, so I'm at a bit of a loss. Any thoughts?

Thanks,

Howard

Howard Cantor

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